

The UK Civil Aviation Authority has been appointed as agent to distribute Aeronautical Radio Licences on behalf of Ofcom. Their contact details are:

Telephone: +44 (0)20 7453 6555 Fax: +44 (0)20 7453 6556
Email: radio.licensing@caa.co.uk

Please read the Guidance Notes on page 4 before completing this form.

The Aircraft Nominated Airworthiness Technical Representative (NATR) or other technically competent person should be involved in the completion of this form.

Please complete the form electronically or in block capitals using black or dark blue ink.

1. Licensee Details

Ofcom Customer number:
(if known)

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Company / Authority / Individual in whose name the licence is required:

Name:

Address:

Email:

Postcode:

Telephone No:

Fax No:

Address for correspondence: (if different from above)

Name:

Address:

Postcode:

Email:

Telephone No:

Fax No:

2. Licence Duration (see Guidance Notes, section 2)

If you require a licence for anything less than 3 years please indicate the number of months you require:

Duration:

Required Licence Start Date:

Please note that licences cannot be backdated. A short-term licence is only available for aircraft weighing over 3,200kg at a pro-rata monthly rate. Minimum fee of £20 applies.

3. Aircraft Radio Licence

Aircraft Registration:

Manufacturer & Type Designation of Aircraft:

4. Aircraft Weight Category (Fees Chargeable) (3 Year Licence)

Tier Code 1-	14,000 kg and Over		£350
Tier Code 2-	3,201 Kg – 13,999 Kg		£150
Tier Code 3-	3,200 kg and below		£20

Note: The listing overleaf includes equipment in the Aeronautical Band only. **All** fields must be completed for the radio equipment* that you intend to use.

Please contact aircraft@gov.im if you require assistance completing this application

5. Radio Equipment Installation

Equipment Type	Equipment Manufacturer	Equipment Model	Part No. (if applicable)	Approval Details
ADF				
Area NAV/DME				
ATC Transponder				
DME				
HF Communication				
Marker				
Radio Altimeter				
Satellite Communication				
TCAS/ACAS				
VHF Communication				
VHF Navigation				
Weather Radar				
<i>Other or additional – please specify details</i>				

* ELT/PLB equipment does not need to be recorded.

Information needed to obtain approval data.

- 1) The UK Civil Aviation Authority has been appointed as agent to distribute Aeronautical Radio Licences on behalf of Ofcom. These include licences relating to aircraft on the Isle of Man Aircraft Register (IOMAR).
- 2) Details of IOMAR approved equipment together with their approval numbers can be assessed using the IOMAR [online services](#)
- 3) Where applicable it is acceptable to enter the TCDS number if the equipment is confirmed as part of the Type Certificate (incorporated at build), or as a change to it (STC, major/minor change).
- 4) If you cannot find an approval number for a specific piece of equipment, perform an internet search to establish whether the equipment was granted a pre-EASA approval (Grand-father rights from a current EASA member state).
- 5) If you continue to have difficulty locating the appropriate radio equipment/approval number(s) you should contact either the manufacturer or retailer of the specific equipment or your maintenance provider who should be able to assist.

Note: The Aircraft Radio Licence and renewal letters mention that you should contact the IOMAR with changes to, or additions of radio equipment, however please note that no IOMAR involvement is required and your immediate point of contact should be Aeronautical Radio Licensing whose email and telephone contact details can be found at the top of page 1 of this form.

6. Declaration

I declare that the information provided in this form is correct.

Name:

Date:

Signature:

It is an offence to make, with intent to deceive, any false representations for the purpose of procuring the grant, issue, renewal or variation of any certificate, licence, approval, permission or other document. Persons doing so render themselves liable, on summary conviction, to a fine not exceeding the statutory maximum and on conviction on indictment to an unlimited fine or imprisonment for a term not exceeding two years or both.

7. Submission Instructions

Please send your completed application form and payment details (see following page) to Aeronautical Radio Licensing: either by email at: radio.licensing@caa.co.uk

or by post to: Aeronautical Radio Licensing, Safety and Airspace Regulation Group
CAA House, 45-59 Kingsway, London, WC2B 6TE, United Kingdom

Guidance Notes for the completion of this application form

Section 1 General Guidance

- 1) The UK Civil Aviation Authority has been appointed as agent to distribute Aeronautical Radio Licences on behalf of Ofcom. **These include licences relating to aircraft on the Isle of Man Aircraft Register.**
- 2) Please note that your application form will be returned to you if you do not supply all the necessary information and/or the correct licence fee.
- 3) Data Protection Act: Any personal information, which you supply, to the Civil Aviation Authority on behalf of Ofcom, is kept for the purpose of issuing Aeronautical Radio Licences and associated functions. It is not passed to other organisations unless this is made explicit to you when you supply these details or it is a legal requirement.
- 4) Licences are not transferable. Once a licence is issued it cannot be transferred to a new licensee.

Section 2 Licence Duration

- Short-term radio licences are available to cover aircraft in licence fee tiers 1 and 2 where the licence is not required for a full 3 years. The licence can be applied for up to two months in advance of the requirement. The minimum period available is one month up to a maximum of 35 months. The minimum fee that can be charged for this licensing variation is £20; therefore it is not available for tier 3 Aircraft.

Section 3 Type of Licence

- An Aircraft Radio Licence covers permanently installed transmitting aeronautical radio equipment on a declared Aircraft. The use of approved hand portable aeronautical VHF equipment and emergency transmitting devices such as ELT's and PLB's is also covered.

Section 4 Aircraft Radio Licence

- The Air Navigation (Isle of Man) Order 2015 as amended requires that radio equipment and its method of installation into an Isle of Man registered aircraft be IOMAR approved. The licence will be issued to cover the equipment you have had approved by IOMAR and recorded by Ofcom. You should therefore ensure that any changes to the installation are on the IOMAR approved radio equipment list and prior notification of any such change being made to Aeronautical Radio Licensing to provide continued validity or re-issue of the licence where appropriate. If you have difficulty locating the appropriate approval number(s), you should contact either the manufacturer or retailer of the specific equipment or your maintenance provider who should be able to assist.