

Under the Wireless Telegraphy Act 2006, you must have a licence issued by Ofcom before you establish or use any aeronautical radio transmission equipment on board an aircraft.

## Information for Applicants

**Contacts** - Ofcom issues Aircraft Radio Licences. You can contact them for assistance with radio licensing enquiries or assistance at [spectrum.licensing@ofcom.org.uk](mailto:spectrum.licensing@ofcom.org.uk) or by telephone on **020 7981 3131**. **Please quote your case reference number and/or customer number when contacting Ofcom.**

**This Form** - Use this form to apply for, amend or surrender an aircraft radio licence. When completing this application please refer to the notes and complete in dark ink in **BLOCK CAPITALS**. All fields are mandatory unless stated otherwise. The Aircraft Nominated Airworthiness Technical Representative (NATR) or other technically competent person should be involved in the completion of this form.

**Aircraft Radio Licence** - The Air Navigation (Isle of Man) Order 2015 as amended requires that radio equipment and its method of installation into an Isle of Man registered aircraft be IOMAR approved. The licence will be issued to cover the equipment you have had approved by IOMAR and recorded by Ofcom. You should therefore ensure that any changes to the installation are on the [IOMAR approved radio equipment list](#) and prior notification of any such change being made to Spectrum Licensing (Aeronautical) to provide continued validity or re-issue of the licence where appropriate.

**Radio Equipment Use and Airworthiness** – Equipment shall comply with the necessary enforceable airworthiness directives and regulations issued by the European Aviation Safety Agency (EASA), the Federal Aviation Administration (FAA), or Transport Canada (TC).

The licensee must ensure that the Radio Equipment is constructed and used only in accordance with the provisions specified in the licence. Any proposal to amend any detail specified in the schedule(s) must be agreed with Ofcom in advance and implemented only after the licence has been varied and/or reissued accordingly.

The licensee must ensure that the Radio Equipment is used only by persons who have been authorised by the licensee to do so and that such persons are made aware of, and of the requirements to comply with, the terms of the licence.

**Access and Inspection** – The licensee shall permit representatives of Ofcom to (a) have access to the radio equipment; and (b) inspect the licence and the radio equipment at all reasonable times (or when, in the opinion of Ofcom, an urgent situation exists, at any time) for verifying compliance with the terms of the licence.

**Radio Interference** – Since the operation of a new system may cause interference to existing users, your supplier may consider it necessary to carry out compatibility tests before you apply for your licence. Once installed and operating, your system must not cause undue interference to any other wireless telegraphy equipment. If it does, you may need to stop operating until the cause of the interference has been rectified. Ofcom cannot offer any protection against interference radiated by other authorised services, or by industrial, scientific and medical equipment; however, if you do experience interference, please contact Ofcom.

**Privacy** - Ofcom require the information you provide on this application in order to carry out their licensing duties under the Wireless Telegraphy Act 2006. Please see Ofcom's General Privacy Statement for further information about how Ofcom handles your personal information, and your corresponding right: [www.ofcom.org.uk/about-ofcom/foi-dp/general-privacy-statement](http://www.ofcom.org.uk/about-ofcom/foi-dp/general-privacy-statement)

**Changes** - Licences are not transferable. Once a licence is issued it cannot be transferred to a new licensee or aircraft. Prior or immediate notice must be given to Ofcom in writing of any change in the details, name or address provided in this application.

**Communication** - Ofcom will send all correspondence to licensees electronically, unless you elect on this form to receive correspondence by post.

**Licence Duration** - Aircraft licences are valid for 36 months. Short term licences are only available for aircraft with a MTOW exceeding 3200 kg. Licences cannot be backdated.

**Fees** – Licences with less than 36 months duration will attract a fee of one 36<sup>th</sup> of the full fee for each month or part month, subject to a minimum fee of £20. Tiers as outlined in section 1. Tier A - £350 ; Tier B - £150 ; Tier C - £20 ; transportable radio - £15.

**Submission & Payment** – Email this form to [spectrum.licensing@ofcom.org.uk](mailto:spectrum.licensing@ofcom.org.uk). You will receive an automated email which will contain a case reference number. Please take a note of this case reference number and quote it in any correspondence with Ofcom. You will be invoiced at a later date; payment must be made prior to the radio licence being issued. A member of the Ofcom team may contact you to clarify the requirements of this application.

**1. Application Type (tick one)**

<input type="checkbox"/>	<b>New Application</b>	Tier A: Aircraft MTOW more than 14,000 kg	<input type="checkbox"/>
		Tier B: Aircraft MTOW more than 3,200 kg but not more than 14,000 kg	<input type="checkbox"/>
		Tier C: Aircraft MTOW of not more than 3,200 kg	<input type="checkbox"/>
<input type="checkbox"/>	<b>Variation to an existing radio licence</b>	<b>Licence Number:</b>	<input type="text"/>
<input type="checkbox"/>	<b>Surrender an aircraft radio licence</b>	<b>Licence Number:</b>	<input type="text"/>

**2. Applicant Details**

**Communication Preference (tick one):**

**Email**

**Letter**

**Ofcom Customer Reference Number:**

**Who is the licence to be issued to?**

A licence can only be issued to a legal entity. Ofcom recognises the following types of entity. Please tick the relevant box:

<input type="checkbox"/> Individual or Sole Trader	<input type="checkbox"/> Limited Company/PLC
<input type="checkbox"/> Incorporated Association	<input type="checkbox"/> Partnership

**Licensee name and address (Company/Individual in whose name the licence is to be issued)**

**Name:**

**Address:**

**Postcode:**  **Country:**

**Email:**  **Telephone:**

**Contact Details (if different from above)**

**Name:**

**Address:**

**Postcode:**  **Country:**

**Email:**  **Telephone:**

**Payment or Account Enquiries Contact Details (if different from above)**

**Name:**

**Address:**

**Postcode:**  **Country:**

**Email:**  **Telephone:**

<b>3. Aircraft Details</b>	
Aircraft Registration:	<input style="width: 100%;" type="text"/>
Manufacturer & Type Designation of Aircraft:	<input style="width: 100%;" type="text"/>
Maximum Take-off Weight (MTOW) (kg):	<input style="width: 100%;" type="text"/>

<b>4. Equipment Details</b>	<b>(Tick all appropriate types)</b>
Automatic Direction Finding (ADF)	<input type="checkbox"/>
Area Navigation (NAV)/Distance Measuring Equipment (DME)	<input type="checkbox"/>
Air Traffic Control (ATC) Transponder	<input type="checkbox"/>
Air Traffic Control (ATC) Transponder Non FRTOL Holder	<input type="checkbox"/>
Distance Measuring Equipment (DME)	<input type="checkbox"/>
Global Position Systems (GPS)	<input type="checkbox"/>
High Frequency Communications	<input type="checkbox"/>
Marker	<input type="checkbox"/>
Radio Altimeter	<input type="checkbox"/>
Satellite Communication	<input type="checkbox"/>
TCAS/ACAS	<input type="checkbox"/>
VHF Communication	<input type="checkbox"/>
VHF Navigation / Marker	<input type="checkbox"/>
VHF Portable	<input type="checkbox"/>
Weather Radar	<input type="checkbox"/>
Earth Station on Moving Platform (ESOMP)	<input type="checkbox"/>
Wireless Aircraft System / WiFi	<input type="checkbox"/>
Mobile communications on aircraft	<input type="checkbox"/>
2 GHz Complementary Ground Components (CGC)	<input type="checkbox"/>
<b>Other or additional equipment specify below:</b>	<input type="checkbox"/>

<b>5. Licence Type and Duration</b>	<b>(Please tick one)</b>	<b>Full Licence:</b>	<input type="checkbox"/>	<b>Temporary:</b>	<input type="checkbox"/>
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Licence Start Date:

If a temporary licence is required please provide how many months it is required for:

N.B. temporary licences only available for aircraft with MTOW of more than 3200kg.

**Please note that licences cannot be backdated.**

<b>6. Declaration</b>
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By signing this form, I confirm that I have read and understood all the notes. Any information provided is correct and complete to the best of my knowledge and I have the authority to make this declaration and sign this application.

I understand and accept that:

- The body (if any) I represent will be responsible for compliance with the licence and has the control and supervision of the station;
- It may be an offence knowingly to make a false statement in support of this application;
- Ofcom will not share your personal data except in accordance with the law.

Full name:	
Position in organisation:	
Signature of applicant:	
Date of application:	

<b>Where to send this form</b>
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Email your application to [spectrum.licensing@ofcom.org.uk](mailto:spectrum.licensing@ofcom.org.uk). You will receive an automated email which will contain a case reference number. Please take a note of this case reference and/ or customer number and quote it in any correspondence with Ofcom.

You will be invoiced by Ofcom at a later date; payment must be made prior to the radio licence being issued. A member of the Ofcom team may contact you to clarify the requirements of this application.

Under usual circumstances Ofcom processes licences on a first come first serve basis. Please allow 5 working days for issue of a radio licence where you have indicated your communication preference as 'Email', 14 working days for delivery by post if you have identified your preferred method of communication as 'Letter' in section 2 of this form.