

Please notify changes to the Registry **in advance** of the change coming into effect.
Please refer to [RP 52](#), Changes to Aircraft Details for guidance information before proceeding.
Email completed form to aircraft@gov.im

1. AIRCRAFT DETAILS	
Registration Mark:	M - <input style="width: 100%;" type="text"/>
Serial Number:	<input style="width: 100%;" type="text"/>
Manufacturer and Model:	<input style="width: 100%;" type="text"/>

2. CHANGE REQUIRED				
1. Change of Registered Owner	<input type="checkbox"/>	Date of Sale:	<input type="text"/>	New Reg: M - <input style="width: 100%;" type="text"/>
2. Change of Operator	<input type="checkbox"/>	Date of Change:	<input type="text"/>	
3. Change of Registration Mark	<input type="checkbox"/>	Date of Change:	<input type="text"/>	
4. Change of Registered Owner Address	<input type="checkbox"/>	Date of Change:	<input type="text"/>	
5. Change of Registered Owner Company Name	<input type="checkbox"/>	Date of Change:	<input type="text"/>	
6. Change of Operator Company Name:	<input type="checkbox"/>	Date of Change:	<input type="text"/>	
7. Change affecting a Charter by Demise:	<input type="checkbox"/>	Date of Change:	<input type="text"/>	

3. NEW REGISTERED OWNER DETAILS (if applicable) Refer to page 2 of this form for the additional documentation required.			
Name:	<input style="width: 100%;" type="text"/>		
Address:	<input style="width: 100%;" type="text"/>		
Town/City:	<input style="width: 40%;" type="text"/>	Postcode:	<input style="width: 40%;" type="text"/>
Telephone:	<input style="width: 40%;" type="text"/>	Fax:	<input style="width: 40%;" type="text"/>
E-mail:	<input style="width: 100%;" type="text"/>		

4. NEW OPERATOR NAME (if applicable) Refer to page 2 of this form for the additional documentation required.	
Name:	<input style="width: 100%;" type="text"/>

5. INVOICING DETAILS (if applicable)			
Name:	<input style="width: 100%;" type="text"/>		
Address:	<input style="width: 100%;" type="text"/>		
Town/City:	<input style="width: 40%;" type="text"/>	Postcode:	<input style="width: 40%;" type="text"/>
Telephone:	<input style="width: 40%;" type="text"/>	Fax:	<input style="width: 40%;" type="text"/>
E-mail:	<input style="width: 100%;" type="text"/>		

6. DECLARATION <i>This form must be signed by a Director OR authorised representative of the CURRENT REGISTERED OWNER (Please supply List of Directors with this application and a Power of Attorney, if applicable).</i>	
I/we understand that the ownership and the operation of the aircraft must at all times be in compliance with the Air Navigation (Isle of Man) Order 2015 as amended .	
I/we undertake to notify the Aircraft Registry of any change in the information supplied to the Aircraft Registry in connection with the registration of the aircraft in accordance with Form 92 and RP 52 . I/we understand that a failure to inform the Aircraft Registry of any such change constitutes a criminal offence under the Air Navigation (Isle of Man) Order 2015 as amended .	
Name:	<input style="width: 100%;" type="text"/>
Position:	<input style="width: 100%;" type="text"/>
Company:	<input style="width: 100%;" type="text"/>
E-mail:	<input style="width: 100%;" type="text"/>
Telephone:	<input style="width: 100%;" type="text"/>
Date:	Signature: <input style="width: 100%;" type="text"/>

Refer to page 2 for a list of supporting documents required with submission of this form

Supporting Documents required for Changes of Aircraft Details

	1	2	3	4	5	6	7
	Change of Registered Owner	Change of Operator	Change of Registration Mark	Change of Registered Owner Address	Change of Registered Owner Company Name	Change of Operator Company Name	Change affecting a Charter by Demise
Documents to be supplied <i>items marked with * means the document or action may or may not be required depending on the individual aircraft. Please refer to guidance notes in italics or contact IOMAR for further clarification.</i>							
Payment arranged for outstanding fees.	✓	✓	✓	✓	✓	✓	
Power of Attorney <i>Required whenever the signatory on form 2 is not a director of the registered owner company.</i>	*						
Certificate of Incorporation.	✓				✓	✓	
List of Directors.	✓			✓	✓		
Form 2, Application for Registration of Aircraft <i>Refer to RP2 Qualified Ownership to ensure new owner will qualify as a registered owner.</i>	✓						
Insurance showing 'M' registration and stating in accordance with EC Regulation 785/2004.	✓	✓	✓	✓	✓	✓	
Bill of Sale.	✓						
Form 28, Application for Discharge of a Registered Mortgage <i>Only required if a there is a mortgage registered against the aircraft.</i>	*						
Form 27, Change in Particulars of a Registered Mortgage <i>Only required if a there is a mortgage registered against the aircraft.</i>	*		*	*	*		
Form 109, Revoking an IDERA <i>Only required if there is an IDERA recorded against the aircraft. Further information should be requested from the current Registered Owner.</i>	*						
Form 20, Operator Declaration of Compliance & Delegated Authority Form	✓	✓	✓			✓	
Form 4, Initial Operating Approvals		✓	✓			✓	
Form 6a, FCL Validation Reg Mark Specific <i>Only required for additional crew.</i>		*					
List of current Crew remaining with the aircraft.		✓	✓				
Form 5, Application for Radio Licence <i>Only required if the change affects current licence. When completing this form refer to the Radio Equipment list online at ardis.aircraft.im then submit direct to Ofcom, radio.licensing@caa.co.uk. The radio licence can be in the name of the owner or operator. The aircraft must have a radio licence prior to operations.</i>	*	*					
Email should be sent direct to radio.licensing@caa.co.uk giving details of change and confirmation that there have been no changes to radio equipment. <i>Only required if the change affects the current licence.</i>	*	*	*	*	*	*	
Form 15, Application for 90 Day Permission <i>Only required if MEL will not be approved in time for the change.</i>		*	*				
Form 8, Application for MEL Permission <i>It is a requirement for large and turbojet aircraft to hold an MEL approved by IOMAR. Please contact the IOMAR should you have any queries.</i>		*	*			*	
Updated MEL showing change has been applied.			*	*	*	*	
Aircraft Maintenance Programme (AMP) – Form 100 or Form 101 will be required. <i>Please contact IOMAR for confirmation and then refer to RP11 for guidance on form completion.</i>		✓	✓			✓	
Form 37, ELT Registration – to be sent to the UK Distress and Security Beacon Registry ukbeacons@mcca.gov.uk , copying in aircraft@gov.im	✓	✓	✓	✓	✓	✓	
Photographic evidence of registration marks, fire proof plate and flight deck call sign placards. Please note the registration will be inspected at the next annual C of A survey to ensure full compliance to RP15			✓				
Mode S transponder to be re-programmed if registration mark is transmitted.			*				
Confirmation by email advising that all certificates that are no longer valid have been removed from the aircraft.	✓	✓	✓	✓	✓	✓	
Please contact IOMAR regarding documentation required for changes affecting a Charter by Demise.							✓