

Form 9

Survey Application for the Renewal of a Certificate of Airworthiness (CoA)

This form is to be completed by the aircraft operator, with the assistance of their Nominated Airworthiness Technical Representative (NATR) & Flight Operations Representative (FOR). Please note [Registry Publication 17](#) must be reviewed prior to the application to ensure all compliance requirements are understood. **Guidance notes are provided on page 2 and should be reviewed prior to completing the application.**

Email completed form to aircraft@gov.im

1. Aircraft Details					
Registration:	<input style="width: 90%;" type="text" value="M-"/>	Serial Number:	<input style="width: 90%;" type="text"/>		
Aircraft Manufacturer:	<input style="width: 100%;" type="text"/>				
Aircraft Type Designation:	<input style="width: 100%;" type="text"/>				
MTOM (KG):	<input style="width: 100%;" type="text"/>				
TCDS State (Note 3):	<input style="width: 40%;" type="text"/>	TCDS Number:	<input style="width: 40%;" type="text"/>		
Hours flown since last CoA:	<input style="width: 40%;" type="text"/>	Current total flying Hours:	<input style="width: 40%;" type="text"/>		
Current CoA Number:	<input style="width: 40%;" type="text"/>	Expiry Date of CoA:	<input style="width: 40%;" type="text"/>		
2. Flight Manual/Pilot Operating Handbook / Reference Number - to be completed in consultation with the FOR					
Document Name:	<input style="width: 80%;" type="text"/>		Current AFM/POH Revision Number:	<input style="width: 20%;" type="text"/>	
Held on:	Hard copy: <input type="checkbox"/>	and/or	EFB: <input type="checkbox"/>	Current AFM/POH Issue Date:	<input style="width: 20%;" type="text"/>
3. Master Minimum Equipment List (MMEL) Compliance (if applicable) - to be completed in consultation with the FOR					
MMEL Revision number:	<input style="width: 40%;" type="text"/>		MMEL Revision date:	<input style="width: 40%;" type="text"/>	
MEL held onboard as:	Hard copy: <input type="checkbox"/>	and/or	EFB: <input type="checkbox"/>	MEL Revision No:	<input style="width: 40%;" type="text"/>
4. Proposed Survey Details					
Operator:	<input style="width: 80%;" type="text"/>		Date of Survey:	<input style="width: 15%;" type="text" value="Day"/> <input style="width: 15%;" type="text" value="Month"/> <input style="width: 15%;" type="text" value="Year"/>	
Confirm details of person who will present the aircraft at time of survey. If not the NATR as per the Form 20, please contact the IOMAR prior to submitting the application.					
Name (presenting aircraft):	<input style="width: 100%;" type="text"/>				
Position:	<input style="width: 40%;" type="text"/>	Telephone:	<input style="width: 40%;" type="text"/>		
Company:	<input style="width: 40%;" type="text"/>	Mobile / Cell:	<input style="width: 40%;" type="text"/>		
Email:	<input style="width: 40%;" type="text"/>	Fax:	<input style="width: 40%;" type="text"/>		
Location of Survey					
Host Facility Name:	<input style="width: 100%;" type="text"/>				
Address:	<input style="width: 100%;" type="text"/>				
	<input style="width: 100%;" type="text"/>				
	<input style="width: 100%;" type="text"/>				
Country:	<input style="width: 30%;" type="text"/>	Post Code / ZIP:	<input style="width: 40%;" type="text"/>		
Will Wi-Fi or internet access be available for IOMAR surveyor use at this Host Facility?					
<input style="width: 40%;" type="text"/>					
Additional Information (Visa, Security Pass required etc.)					
<input style="width: 80%;" type="text"/>					

5. Major Changes - Please list below any major modifications and repairs implemented on the Aircraft, Engine or Propeller since the previous CoA issue/renewal including the Approval reference number if applicable.

If no changes please enter NONE in the box below.

6. Declaration

I hereby declare that, to the best of my knowledge, the particulars entered on this application are accurate in every respect.

By signing this declaration, I understand that I am agreeing to all charges in connection with this application in accordance with the current Scheme of Charges, including a cancellation fee if this application is cancelled, on behalf of the Registered Owner/Operator.

Signature of applicant:		Date:	
Name of applicant:			
For, or On Behalf of:			

Guidance Notes for the completion of this application form

1. Applicants should note that unless all Sections of the form are completed accurately, the Aircraft Registry will not be able to process the application. In this event the applicant will be notified accordingly and the application form will need to be re-submitted.
2. Surveys may be requested Monday to Friday only (except public holidays). For a full list of public holidays, please refer to our website.
3. The aircraft TCDS is the Type Certificate Data Sheet that the aircraft is in compliance with at the time of registering with the IOMAR, or that the IOMAR has carried out Airworthiness Surveys against whilst the aircraft has been IOM registered.
4. The survey will take place to sample the aircraft documents back to the last CoA carried out by an IOMAR surveyor. Please refer to RP 17 for guidance.
5. A CoA renewal may be requested to take place up to 60 days prior to the expiry of the current CoA without any loss of the full 12 month entitlement.